



EMERGENCY FIRE EVACUATION PLAN

NOTES:

Fire Muster Location – Guest Services Parking Lot

Fire Evacuation Coordinator – Paul Ropohl (1st), Sierra Fogelman (2nd)

Managers to Inform:

- a) Paul Ropohl
- b) Sierra Fogelman
- c) Lisa Leichsenring
- d) Bryan Fogelman
- e) Karen Fogelman

Safe Locations:

- a) Boston Bar (1st location) – Meet at the ESSO Gas Station
- b) Hope (2nd location) – Meet at Hope Memorial Park (park your vehicle on 3rd Ave)
- c) Lytton (3rd location) – Meet at Lytton Visitor Centre (if unable to drive to Boston bar or Hope)

*The Fire Evacuation Coordinator will confirm the safe location.

ACTIONS:

1. If you notice any smoke or signs of fire, notify a manager immediately and call 911.
2. Inform any and all staff/guests to meet at the fire muster location.
3. As soon as you hear about the possible fire at or near the resort, you must remain in a pair with another person from that point onwards.
4. All staff will receive fire hose training and those who are safely able to, will begin to dispense water on the property.
5. Meet the Fire Evacuation Coordinator and inform them of your name, the vehicle you are evacuating in.
6. After you have been accounted for by the Fire Evacuation Coordinator (and everyone in your vehicle has as well), you can evacuate the property and head to the nearest town that is out of the fire threat. Boston Bar (1st location) or Hope (2nd location), if Boston Bar is not out of the fire threat.
7. Wait at the safe location until the Fire Evacuation Coordinator arrives, then check in with them once again. Lodging and other necessary information will be provided to you at this location as soon as available.

*If you do not have your own vehicle to evacuate, REO will be shuttling the big white bus to a safe location. Let the Fire Evacuation Coordinator know this information when you check in with them. The bus will be located at the Muster Location and you can take a seat inside.